

## Sixth Form College Colchester



### Application form for Higher Level Bursary

**Bursary Amount:** The bursary is currently worth up to £1,200. Payable in three instalments in October, February and April.

**Eligibility:** The student must fall into one of four categories

- a) In Care
- b) Care Leavers
- c) Receiving Income Support (IS), or Universal Credit (UC) **in their own name** because they are financially supporting themselves or financially supporting themselves and someone who is dependent on them and living with them such as a child or partner
- d) Receiving Disability Living Allowance (DLA) or Personal Independence Payments (PIP) **in their own right as well as** Employment and Support Allowance (ESA) or Universal Credit (UC) **in their own right**

**Evidence:** Please supply evidence relating to the eligibility category as stated above

- a) Letter from Social Worker
- b) Letter from Social Worker
- c) Copy of letter from DWP dated within three months of application. **All** pages must be submitted.
- d) Copies of letters from DWP dated within three months of application for both benefits. **All** pages must be submitted.

### **To be completed by student**

Surname	
First Name	
Address	
Eligibility Category (a,b,c, or d)	
Home or mobile phone number	
College Email address	
Tutor Group	

**Student's Bank Details (payments can only be made to the student's own account)**

If we need to pay support directly to you, we will do so by paying the money into your bank or building society account. Please provide your details in the table below																	
<b>Student Bank Account Name</b>																	
<b>Name of Bank/Building Society</b>																	
<b>Sort Code</b>									<b>Account Number</b>								
<b>Building Society Reference</b>																	

**EVIDENCE OF BANK ACCOUNT DETAILS REQUIRED I.E. COPY OF BANK STATEMENT OR PASSBOOK**

**Declaration:**

- I have provided relevant documentation to support my application.
- I agree that, to the best of my knowledge, the information I have given is correct.
- I agree to provide the college with details of any changes in personal circumstances as they occur.
- I understand the continuation of any award is conditional on achieving an attendance of 90% or above across my study programme and meeting college expectations for coursework and behaviour.

The personal data entered on this form will be held on both paper and computer files. It will be shared with the ESFA in line with our legal obligations to provide information as part of the funding regulations. We will also use this information internally in order to administer and monitor the payment of the Bursary and Contribution to Food Costs scheme.

Signed.....

Date.....

**We will not be able to process your application if you have not provided relevant supporting evidence.**

Forms to be emailed as soon as possible with supporting evidence to [finance@colchsfc.ac.uk](mailto:finance@colchsfc.ac.uk) or returned to:-  
The Finance Office (Room 204E)  
The Sixth Form College, Colchester  
North Hill  
Colchester  
CO1 1SN

The application form lasts for one academic year only

<b>Official Use Only</b>
<b>Authorising Signature</b>
<b>Position</b>
<b>Date</b>