

## POST RESULTS ADVICE

- **IB exam results issued – Monday 8 July (Exam leave starts Tuesday 30 April at 4pm)**
- **Exam Results issued - Thursday 15 August (A Level exam leave starts Wednesday 15 May at 4pm)**

### POST IB/ A LEVEL COUNSELLING AVAILABLE AT THE COLLEGE:

- College will operate an advice service from 15 August. Careers specialists and senior staff will be available to help students secure a university place and for general advice and guidance. An emergency service will operate on results day but students may have to wait to be seen. All other appointments should be made through College reception.
- IB students may be able to confirm their university places from 8 July. However, students may need to be available from 15 August for the main confirmation and clearing process (see below).

### ADVICE FROM UCAS: Confirmation, Clearing and Adjustment:

- **UCAS On-line applicant enquiry service (Track).** This gives access to the applicant's individual record via the UCAS website (<https://track.ucas.com>) by using their application number and a unique password. **Confirmation details will be available through this service on 15 August.**
- Telephone calls to institutions: Admissions office staff work extremely hard to process a vast number of Confirmation decisions quickly. Therefore; **if the student has met the conditions of the offer there is no need to ring. Students should use Track.**
- Applicants who have met the conditions of their firm choice will be placed there.
- Applicants who are unsuccessful at their first choice but meet the conditions of their insurance choice will be placed at the latter.
- **Confirmation:** Higher Education Institutions make final decisions on the conditional offers made to applicants earlier in the year. If an applicant has met the conditions track will display a Confirmation letter confirming their place. The letter will advise the applicant if they need to take any further action. If applicants do not achieve the grades specified in their conditional offer **it is still possible that their place will be confirmed or that they will be offered a place on a different course.** Applicants only have five calendar days to reply to a changed course offer
- If no decision has been made it means that you might be on a waiting list – contact the University for Clarification.
- **Applicants are expected to honour their commitments at Confirmation.**
- Requests for a change of course or date of entry should be made direct to institutions.
- **Clearing:** Students who have not been placed at either their Firm or Insurance choices. Students need to find out which courses have vacancies (see Clearing vacancy information), and then contact universities and colleges to discuss the possibility of gaining a place. UCAS advises that students should treat the process as a mini interview. Because students will deal directly with university admissions staff in Clearing, Nothing can be gained from a speculative phone call with little or no understanding of the course or university. If a university or college provisionally offers an applicant a place in Clearing, they'll usually give them a date by which they must enter the course details in Track. Applicants can contact different universities and colleges to discuss vacancies and may be informally offered several places. They will need to decide which offer to accept as they can only enter one choice in Track. Applicants aren't eligible for Clearing until both the firm and insurance providers have confirmed that they will not offer places. If there's a significant delay, they should contact the universities or colleges direct to discuss this. Details can only be entered onto Track after 3pm on the 15 August.
- UCAS offers a direct contact service to applicants –It will allow universities and colleges to make direct contact with unplaced applicants, enabling them to speak to applicants and talk to them about a place on a relevant course. While the aim is to help applicants consider places they might otherwise not have been aware of, the service is entirely optional. It's important to remember they don't have to accept any offers they receive, and should consider all their options before committing to a place.

- **Adjustment:** Students who meet and exceed the conditions of their firm choice have the option to try to find an alternative place through Adjustment – it allows them to register and apply for other aspirational courses in a five-day window whilst holding on to a confirmed place. • The Adjustment process runs from 15 – 31 August. • Further details available at: <https://www.ucas.com/ucas/undergraduate/apply-and-track/results/adjustment-%E2%80%93-if-you%E2%80%99ve-done-better-expected>
- **Applicants should not be away on holiday when the results come out. They should be available to handle in person whatever situation may arise.**

For more information on the Confirmation, Clearing and Adjustment processes visit the UCAS web site. [www.ucas.com/ucas/undergraduate/apply-and-track/results](http://www.ucas.com/ucas/undergraduate/apply-and-track/results)

### **STUDENT FINANCE:**

- Matters relating to student finance should be referred directly to Student Finance England. Applications for financial support towards tuition fees (fee loan) and living costs (maintenance loan) to be completed on-line. <https://www.gov.uk/student-finance-register-login>. Requested evidence/ documents should be sent to Student Finance England. Deadline for finance to be guaranteed for the start of the course is the 25 May.

### **USEFUL TELEPHONE NUMBERS:**

- Sixth Form College - 01206 500700
- UCAS helpline - 0371 468 0 468
- Student Finance England / Student Loans Company - 0300 100 0607
- National Careers Service (speak to an adviser) - 0800 100 900

### **USEFUL WEBSITES:**

- UCAS – [www.ucas.com](http://www.ucas.com)
- Student Finance England - [www.direct.gov.uk/studentfinance](http://www.direct.gov.uk/studentfinance)
- The National Careers Service (on-line careers advice) - <https://nationalcareersservice.direct.gov.uk/Pages/Home.aspx>

### **STUDENT DETAILS:**

#### **UCAS: To access TRACK**

<b>Personal id Number:</b>	
<b>Username:</b>	
<b>Password:</b>	

#### **FINANCE:**

<b>Customer Reference Number:</b>	
<b>Password:</b>	
<b>Secret Answer:</b>	

- Exam certificates and Departmental Awards will be distributed at the annual Reunion & Awards evening will be on Wednesday 18<sup>th</sup> December 2019 at Charter Hall, Colchester. Invitations for the event are sent out in October. Certificates can be collected in person from the exams office, by non attendees, in January. From the end of February they are then sent out to the address we hold on our system.
- We love to hear how our former students are doing. When you start a new job, finish a year out or graduate, please let us know by filling out the form on the 'Former Students' section of the College public website. Please visit our careers webpage <http://www.colchsfc.ac.uk/departments/careers/> or Moodle as a current student.
- Your destination data is included in our Reunion and Awards Booklet which is published on our website, we protect this data under our Privacy Policy which is on our website. Should you not want your details published please contact the college or email [careersoffice@colchsfc.ac.uk](mailto:careersoffice@colchsfc.ac.uk)