

THE SIXTH FORM COLLEGE, COLCHESTER
KEY DATES AND ACTIVITIES FOR STUDENT PROGRESSION– 2022/23

TIME	First Year students Activity	Second Year students Activity
September 2022	<ul style="list-style-type: none"> • Employability Skills Audit – online survey • Careers department information. Introduction to MOODLE • Careers interviews available during term time • Sign up to Medics as an additional study (Doctors, Vets and Dentists) • Sign up to Lawyers as an additional Study • Sign up to Pre-teaching for Primary Teachers 	<ul style="list-style-type: none"> • Employability skills update – Personal statements and CV's • Discuss plans for next year with personal tutor. • Complete on-line UCAS application. Applications can be sent from 6th September • 9 September – <i>College deadline for Medicine, Dentists and Vets (ensures UCAS deadline of 15 October is met).</i> • 23 September <i>College deadline for Oxbridge (UCAS deadline of 15 October)</i> • Applicants for Teaching and other medically related courses are also advised to submit applications early. • 23 September – <i>College deadline for applications if they are to reach UCAS before half-term.</i> • Tutorial activity careers planning – University and Employment Tutorials • Start looking at Job/Apprenticeship opportunities (Moodle/Careers) -see employer list on 'MOODLE/Careers/Employment & Apprenticeships' • Seek help from Careers Department if experiencing problems.
October		<ul style="list-style-type: none"> • 15 October – UCAS deadline for Oxbridge, Medicine, Veterinary and Dentistry. • 21 October - <i>Recommended College deadline for UCAS submission</i> • Some Apprenticeship vacancies are advertised • Tutorial -Progression
November	<ul style="list-style-type: none"> • Employability Audit – Personal Statements/CV • Personal Tutor reviews 	<ul style="list-style-type: none"> • Personal Tutor reviews • Early applicants will start to have interviews and receive offers and rejections with or without interview. Check instructions carefully on how to accept interview times. • BMAT • 11 November – <i>College deadline for applications to reach UCAS before the end of December</i> • 18 November – <i>final College deadline for applications to meet the UCAS deadline of the 15 January. Applications submitted after this date may not reach UCAS by 25 January 2023.</i>
January 2023		<ul style="list-style-type: none"> • 25th January 6pm FINAL UCAS deadline • Applications submitted to UCAS after the 25 January are processed as 'Late Applicants' – Universities are only committed to considering these applicants if they have vacancies. (Always seek advice from the Careers Department if applying as a late applicant).
February	<ul style="list-style-type: none"> • Introduction to Career Management (tutorial) • Careers information to students and employability update • Tutorial – 'What happens at a Careers Fair' • Higher Education and Employment Briefing Evening. • College Careers Fair (c.100 exhibitors). 'Options after College' • Oxbridge meetings/briefings 	<ul style="list-style-type: none"> • Continue to look for Jobs/Apprenticeships-see list of employers on 'MOODLE/Careers/Employment & Apprenticeships' • College Careers Fair (c.100 exhibitors). 'Options after College' • UCAS Extra begins - This service is only open to students who applied by the 25 January deadline but are not holding any offers at this stage. • Student Financial support application for students going to University in 2023– register online and complete application. Student Finance England website
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March/April	<ul style="list-style-type: none"> • Consider Higher Education options/ other choices such as Apprenticeships. Talk to personal and subject tutors and careers staff. • Make arrangements to visit universities on their open days 	<ul style="list-style-type: none"> • Year 2 Higher Education Parents' Evening. Final advice regarding Student Finance and information about College post-results counselling service. • IB study leave
May/ June	<ul style="list-style-type: none"> • Begin detailed investigations. Make use of College resources, Careers library, internet, etc. • Undertake careers interview. • Tutorial – Progression Activities • 2-day Career Progression event. Concentrated careers programme over 2 days (Higher Education subject talks, general careers and HE matters, also a range of employers and guidance on CVs etc). The event also includes Volunteering and Gap Year opportunities. c.400 talks on offer. • Personal Statements/CVs/signing up to UCAS • Register for UCAS 'apply' (the online application process @ wwwucas.com/apply) Order prospectuses, undertake research and make some preliminary choices. • Start completing a CV and look for work experience/shadowing opportunities/Volunteering • Make arrangements to visit universities on their open days • June UCAS Essex Higher Education Exhibition (same as our careers fair in February)– The University of Essex 	<ul style="list-style-type: none"> • Ensure decisions about which offers to hold. Main 'Firm' (first choice) and one 'Insurance' (lower grades) have been made. Watch for and comply with deadlines given by UCAS. • Complete any outstanding/late Financial Support applications. • Year 2 Study leave
July	<ul style="list-style-type: none"> • Higher Education Finance briefing (parents' evening) • Oxford and Cambridge students to complete draft application forms. • Oxbridge applicants parents' evening 	<ul style="list-style-type: none"> • Leavers Day
August	<ul style="list-style-type: none"> • Continue Higher Education research. • UCAT • TBC August – BTEC and Applied General results • TBC August - GCSE results 	<ul style="list-style-type: none"> • TBC August - A level results, BTEC and Applied General results. Do not be far from home. Offers are confirmed or not, 'Adjustment' and 'Clearing' begins. Make use of counselling service offered by College. Most courses will have started by October.