Careers and Progression

Welcome

How we support students with progression at The Sixth Form College, Colchester

Careers newsletter

Careers and Progression Department

* Evette Hawkins, Head of Careers and Progression

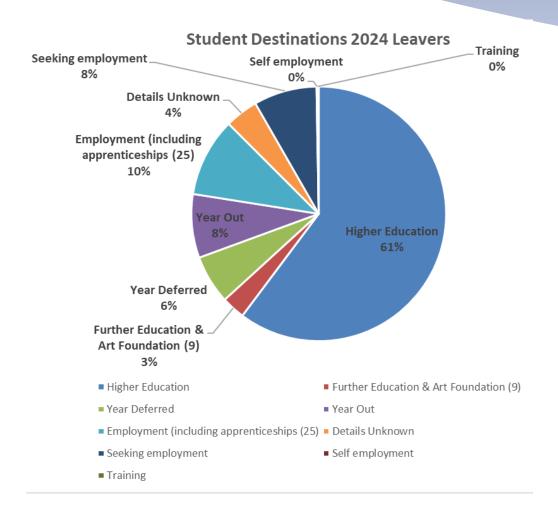
* Natalie Meadows/ Joe Millward Career assistants

* Hayley Hallworth Year out adviser

* External Careers adviser from Directions Fiona and Deborah

* Careers admin team who can provide information and advice Vicky and Kelly

Destinations

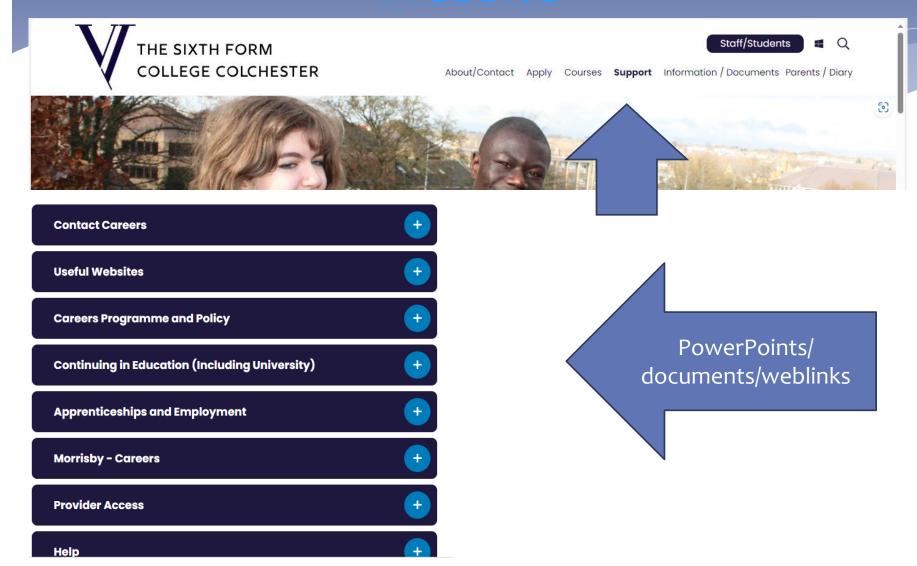


Destinations
are collected
from
students.
Before they
leave college
and in Late
September
early October
via email

Information

* The following slides are where can students/ parents/carers find information about Careers and Progression

The Sixth Form College, Colchester Website



Website information



Home » Departments » Careers

Downloads

- Student Finance 2019: Entry for Undergraduates
- · Post Results Advice
- Careers Education and Guidance
- Careers Policy
- Employment and Employability Briefing
- · A Guide to HE
- UCAS Application A brief guide to applying
- HE and Employability Briefing -February
- Higher Education Student Finance
- · Employability Skills
- How to Complete the LICAS App.

Introduction

The Careers Department has a specialist team of staff and many resources to help you to make decisions about your future. Resources are used in the weekly tutorial programme and special events are planned throughout the year to ensure you make informed choices about your future. You may also book careers appointments regarding advice and guidance, on a one-to-one basis, at any time.

Higher Education (HE)

Students wishing to go to university (in the UK or abroad), or other Higher Education institution, are supported in this by a range of activities. Personal Tutors write references for students' UCAS applications. A large amount of support is available throughout the application process (for example, every application form is reviewed by four members of staff before it is sent).

Employment, Apprenticeships and Training Schemes

Increasing numbers of students are choosing to undertake opportunities offered by Apprenticeships, including Higher Apprenticeships and Degree Apprenticeships. We have links with local businesses as a result of their attendance at our annual Careers events (see below), e.g. BT, Larking Gowen and Constable VAT.

Self-employment

College intranet for students

Moodle

COURSE LIST

INFORMATION →

WEBMAIL

HELP +













■ Notices

January Mock Arrangements

During the first few days of January the College will operate on an altered EXAM timetable in order to accommodate the January mocks for year 2s. Click here for more details.



Careers Appointments

If you'd like to book an appointment with the Careers department you can try their new booking system here. Alternatively you can still email them (CareersOffice@colchsfc.ac.uk) or visit them in person in room 113, behind the library.



Use Of College Facilities

You can find a place to work by checking the list of independent study facilities around the College. Also, find out which College Facilities you can use before and after lessons here.



IT Support Page

Check out the IT Support page for tips on accessing email, your College files connecting to Wi-Fi in College buildings and printing.



Multi Factor Authentication

My Info

Your College Information is now available through CEDAR. Use the links below to go directly to particular pages.

Timetable

Previous Qulifications

Exam Entries

Exam Results

College Info

Student Bulletin

Library

Careers

Careers Bulletin

College Community Code

Term Dates

Welfare Hub

Learning Support

MOODLE

We can be emailed with careers queries on careersoffice@colchsfc.ac.uk

Pop into room 113, behind the library.

Find us on Instagram: colchsfc_careers_zone

Try our Careerometer to see up to date labour market information.

Your Options After College/Progression

Employment & University Fair-Thursday 8th February 2024

New Activity

Where To Start/Useful Resources **Employability Skills**

Work Experience

Results Day 2023

Employment /Apprenticeships/Degree Apprenticeships

New Activity

UNIVERSITY

Volunteering, Studying Abroad & Year Out Student Finance, Bursaries, Scholarships, Disabled Students' Allowance

Career progression Key Events

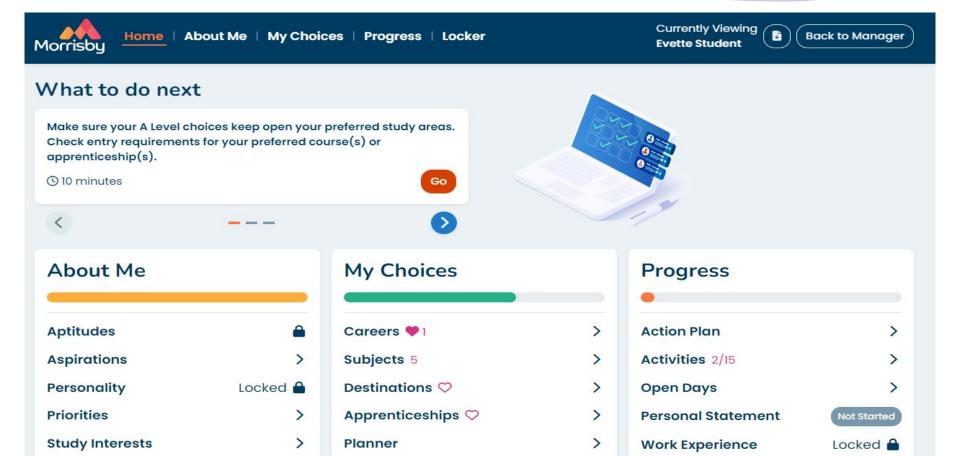
THE SIXTH FORM COLLEGE, COLCHESTER KEY DATES AND ACTIVITIES FOR STUDENT PROGRESSION— 2024/25

TIME	First Year students Activity	Second Year students Activity		
September 2024	 Employability Skills Audit – online survey 	 Employability skills update – Personal statements and CVs 		
	 Careers department information. Introduction to MOODLE 	Discuss plans for next year with personal tutor.		
	 Emails sent covering Progression, recording activities to help with 	 Complete on-line UCAS application. Applications can be sent from TUESDAY 3RD SEPTEMBER. Friday 20th September – College deadline for Medicine, Dentists and Vets (ensures UCAS) 		
	university and apprenticeship applications.			
	Careers interviews available during term time	deadline of 15th October at 6pm is met).		
	 Sign up to Medics as an additional study (Doctors, Vets and 	 Friday 20th September College deadline for Oxbridge (UCAS deadline of 15th October at 6pm) 		
	Dentists)	 Applicants for Teaching and other medically related courses are also advised to submit applications 		
	Sign up to Lawyers as an additional Study	early.		
	Sign up to Pre-teaching for Primary Teachers	 27th September – College deadline for applications if they are to reach UCAS before half-term. 		
		Emails sent covering careers planning – University and Employment		
		 Start looking at Job/Apprenticeship opportunities (Moodle/Careers) -see employer list on "MOODLE/Careers/Employment & Apprenticeships" 		
		Seek help from Careers Department if experiencing problems.		
October				
October		 Tuesday 15th October at 6pm – UCAS deadline for Oxbridge, Medicine, Veterinary and Dentistry. Friday 25th October - Recommended College deadline for UCAS submission 		
		Some Apprenticeship vacancies are advertised		
		Emails -Progression		
November	 Employability Audit – Personal Statements/CV 	 Personal Tutor reviews (19th-21st November) 		
	 Email – Morrisby, ideas for you Career 	 Early applicants will start to have interviews and receive offers and rejections with or without 		
	Personal Tutor reviews	interview. Check instructions carefully on how to accept interview times.		
		BMAT		
		 Friday 8th November – College deadline for applications to reach UCAS before the end of 		
		December		
		 Friday 15th November – final College deadline for applications to meet the UCAS deadline of 		
		Wednesday 29th January 2025 at 6pm. Applications submitted after this date may not reach UCAS		
		by this date.		
January 2026		Email – Morrisby, ideas for you Career HERDER OF A CONTRACT CONTRACT HERDER OF A CONTRACT CONTR		
January 2025	I	 WEDNESDAY 29[™] JANUARY 2025 AT 6PM FINAL UCAS deadline 		

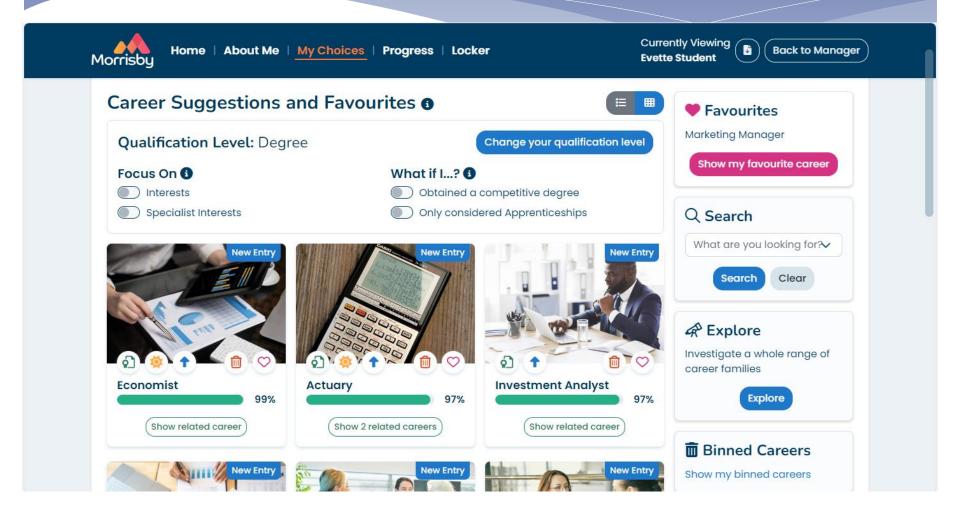
Morrisby

- * As a college we have subscribed to a platform called Morrisby. Every student has been enrolled.
- * The platform allows students to record Activities/skills These can then be used when completing CV's or Personal Statement for University applications.
- * The platform also, after the completion of a questionnaire, shows students career ideas that suit their answers and then provides information about University and Apprenticeship opportunities

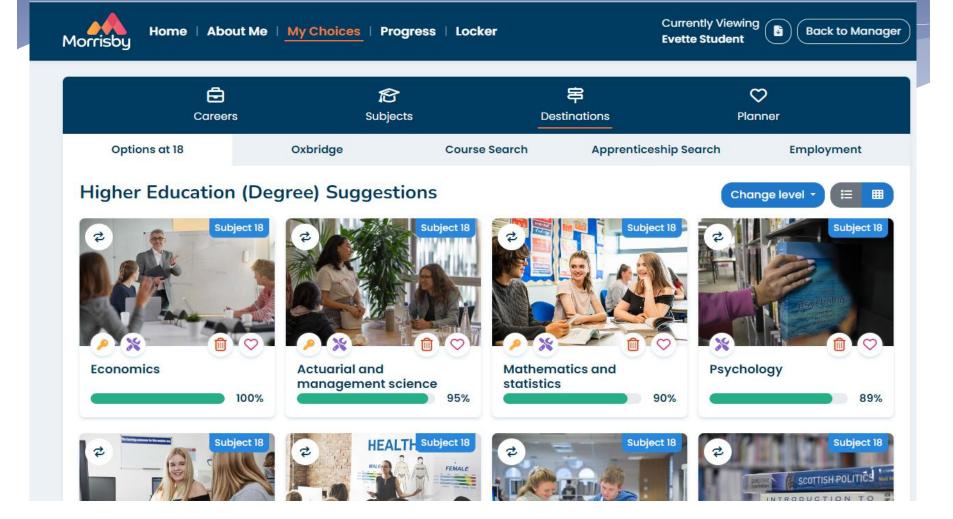
Morrisby cont.



Career suggestions



Options at 18



Emails from @Careersoffice

- * Throughout the year we are sending information to students about Progression these emails will have attachment and/or links in to help direct students
- * Please encourage students to find these and read them!

Examples

→ Forward

Thu 13/02/2025 0

Progression - Make yourself stand out from the crowd





Getting prepared for your next steps. The University and Employment Fair was very well attended, and you might now be thinking more about university or Apprenticeship opportunities — we would like you to check out your Morrisby you generated a log in at the start of the year. As it can help you discover jobs and careers that would suit you and the routes into these careers — telling you if yo need A levels or a Degree, what course you need to take or what apprenticeship opportunities there are — you can find this on the MY CHOICES tab.



We would also like you to continue to think about activities that you do outside your lessons. These can be used to either show interest in the subject you will apply to study at university and so be used in your Personal Statement and in your college UCAS reference. Or they can be used in the Personal Profile section of a CV used to show how you have developed skills for the job/Apprentice you are applying for.

Super curricular – extra activities that you do to show your interest in a subject or job role You need this for both University applications and Apprenticeship/employment applications. Some ideas:

Work experience - a lot is now virtual we also advertise opportunities in the careers bulletin- or look on a company's website or conta

Year 2 Progression - Apprenticeships and Employment



Dear Year 2 student

If you are planning on starting an Apprenticeship when you leave college – you need to start doing research now. Your research is harder than if you wanted to go to university – as there is not just one place to find vacancies and the Vacancies will be advertised at different times of the year and for a limited time – so you have to keep looking.

The powerpoint above has links on and lots of information for you. See below for other links to find vacancies.

We would like you to **create a LinkedIn profile**. This <u>handout</u> will take you step by step through how to do this. **Please link to The Sixth Form College, Colchester**. <u>The Sixth Form College Colchester</u> <u>LinkedIn</u> This link will take you to the College page directly, from there you can click that you were an "alumni" (meaning that you are a student at the College) as well as "following" the page. Remember to do both! Why? — **the majority of jobs are <u>found</u> by LinkedIn** and employers can find suitable candidates. If you are looking for Employment or an Apprenticeship a future employer will look at your profile — or might even message you if they think you are suitable for their job role.

Planning

CV writing – see above document – update your CV to be ready Write a list of your strengths and weaknesses

What is an Apprenticeship? What is available? – we record any apprenticeships that we know about on the weekly <u>Careers Bulletin</u> also look at our <u>moodle page</u>

Higher & Degree Listing - Amazing Apprenticeships

Amazing Apprenticeships

All folders are up to date. Connected to: Microsoft Exchange

- - +

Progression - Make yourself stand out from the crowd



← Reply	≪ Reply All	→ Forward	•••
		Wed 18/09/202	4.09:

Dear Year 1 Student

We would like you to think about activities that you do outside your lessons. These can be used to either show interest in the subject you will apply to study at university and so be used in your Personal Statement and in your college UCAS reference. Or they can be used in the Personal Profile section of a CV used to show how you have developed skills for the job/Apprentice you are applying for.

Super curricular – extra activities that you do to show your interest in a subject or job role You need this for both University applications and Apprenticeship/employment applications. Some Ideas:

- Work experience a lot is now virtual we also advertise opportunities in the careers bulletin- or look on a company's website or
 contact them to ask some hobbies might also give you experiences of this e.g. writing your own blog virtual work experience
- . Additional Studies at college Sports coaching, MEDICs, Lawyers etc
- Wider reading every subject has suggested reading -or look on university websites
- · Listening to relevant podcasts
- University taster days or tasters of subjects to know you will like it there are some also for apprenticeships (company
 websites have videos) online subject tasters
- . Trips and visits either through college or on your own (law students can visit law courts)

You can also do Extracurricular activities – activities that do not relate directly to your subjects – work experiences like part time work, Additional Studies at college, being part of a group (musical, sporting, volunteering, scouts etc), other hobbies and interests (all of these help you develop skills)

We would like you to record these on your Morrisby account as activities, so your Personal Tutor can see them.

Examples cont.

Progression University - where to start - IT IS NOT TOO LATE and NOT EVERYONE KNOWS WH...

→ Forward

Thu 19/09/2024 13:27



Dear student

Not sure if university is for you or just have no idea where to start with UCAS? Look at the attachment – Why continue in Education

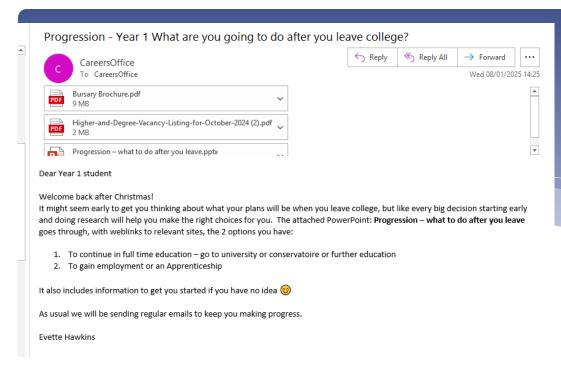
What can I study? There are over 30,000 university courses -<u>Search | Subject guides | UCAS</u> some subject taster sessions
 <u>Subject tasters | Virtual and digital, Undergraduate | UCAS</u>
 or general help <u>What University Course Should You Study? (ucas.com)</u> or search in the UCAS search for a subject or topic or

All moths Course to be Configured from the Configured for the Config

- What can I do with a degree in..... What can I do with my degree? | Prospects.ac.uk
- What is the best university? it really depends on you and the course you want to study and the modules you want to do—
 every degree is different. If you are planning on taking a more practical course—ensure the University have up to date facilities
 and enough space for independent work

There is good university guides e.g. guardian <u>University guide</u> | <u>The Guardian</u>, Russell Group universities <u>Russell Group</u> | <u>Our universities</u> and Sutton 30 Universities <u>University partners - Sutton Trust</u> you need one that meets your needs and has good facilities (go to an open day)

Attend open days <u>University Open Days</u> | <u>Visit Universities and Colleges</u> | <u>UCAS</u> – to see if you like it and their course – as every
course will be different



Further examples

Progression - Create a LinkedIn Profile (Year 1 and Year 2)





Dear Student

We would like you to create a LinkedIn profile. This <u>handout</u> will take you step by step through how to do this. Please link to The Sixth Form College, Colchester.

Why? – the majority of jobs are <u>found</u> by LinkedIn and employers can find suitable candidates. If you are looking for Employment or an Apprenticeship a future employer will look at your profile – or might even message you if they think you are suitable for their job role.

Evette Hawkins Head of Careers and Progression

Tutorials

- * Students have had information about Employability skills and each subject encourages students to record the skills they are developing as the year progresses. These can be recorded on Morrisby
- * Students are encouraged to do research about opportunities and are shown where to find information relevant to employment or university courses and are helped to complete their CV and UCAS application
- UCAS The earliest you can apply is mid September latest (not to be a 'Late Applicant') Mid November at College (to allow checking and sending before 14th January 2026 deadline)

Progression routes PowerPoint

Progression – what to do after you leave college

2025

Additional Studies

- * Wide range offered to students who all have to do an additional as a 4th Subject.
- * One reason is the new University Personal Statements 3 questions:
 - Question 1: Why do you want to study this course or subject?
 - Question 2: How have your qualifications and studies helped you to prepare for this course or subject?
 - Question 3: What else have you done to prepare outside of education, and why are these experiences useful?

OXBRIDGE Group

- 'Oxbridge the Universities of Oxford and Cambridge
- * Oxford and Cambridge are two of the best academic universities in the world, as they offer unrivalled teaching and learning opportunities
- * Applicants need to have an **excellent academic record** (GCSE and A Level results), be passionate about their subject, and be self-starters in terms of learning
- College offers support and guidance for students who are thinking of applying – 28th Feb Oxbridge briefing for First Years, 20th March – Former Student briefing for First Years, June-July – 1 to 1 interviews with First Years and Personal Statement advice
- Details of upcoming briefings are advertised through the student bulletin
- * For further information, go to the Careers Moodle site, then find 'Oxbridge'; or email Tom Imber (Arts subjects) or Miriam Raynor (Science and Maths and STEM subjects)'

Medicine, Dentistry, Vet Med

- * It is an additional study that is timetabled for Friday lunchtime. If planning to study one of these courses students should already be enrolled and need to see Kate Thacker or Sarah Traverse in Biology to join.
- * The competitive nature of these courses and high Academic entry criteria. If students are not looking at 3 A predictions at A-level then they are not going to get onto a course unless they fulfil Widening Participation Criteria and even then they really need to be Bs. For most students their GCSEs will also be crucial a) because there is a minimum entry criteria and b) for there is a strong correlation in GCSE score and success in the Admissions tests that both Doctors and Dentists have to sit.
- * For **Vets work experience is compulsory** and they have to have completed a minimum number of weeks. For the others work experience is advisable and a significant number have organised this at Colchester hospital. Long term voluntary work e.g. care homes is also advisable.

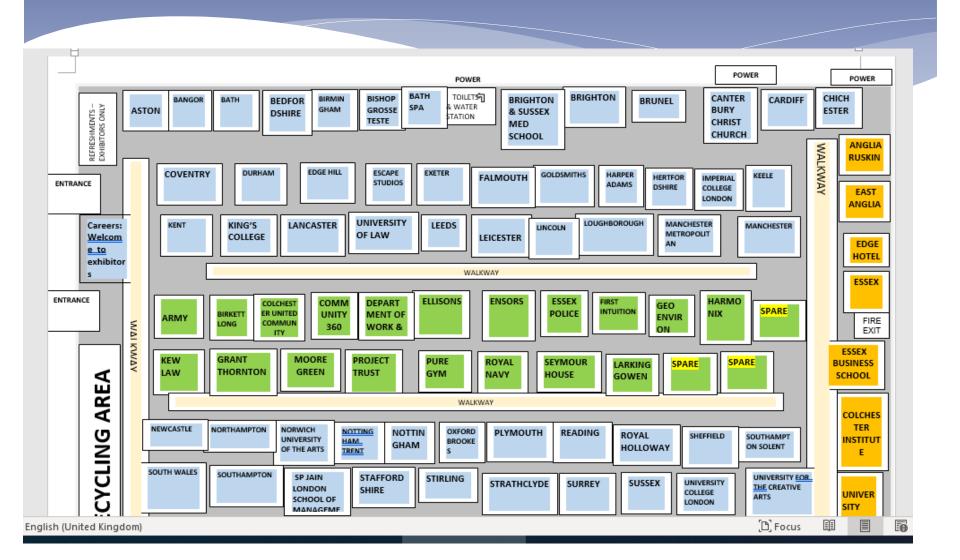
How College supports students through the Higher Education process

- Employability Skills Tutorial for Personal Statement
- Manage your Career Tutorial
- Careers Fair (February)
- * Progression Event (3/4th July) over 300 talks available about courses, personal statements, Student finance, also Apprenticeships and Jobs are covered.
- * Tutorials with Personal Tutor on the UCAS Application process/personal statements/CV
- Higher Education Finance Talk (late summer term Yr2)
- * Careers interviews
- * Information on MOODLE, in Bulletins and emails

How College supports students through Job searching and applications

- * Employability Tutorial
- Managing your Career Tutorial
- Careers Fair (February each year)
- Progression Event (3/4 July) over 300 talks available about Apprenticeships and Jobs, Applications and chance to speak to employers.
- Tutorials with Personal Tutor on Employability skills and Employability Skills
- Moodle site/ Careers Bulletin/Student Bulletin with vacancies
- * Careers interviews

Employment and University Fair 2025



Key Events

- * MIDSITE SPORTS HALL – 10am-1.30pm
- * THURSDAY FEBRUARY
- * 80+
 EXHIBITORS
 INCLUDING:
 60
 UNIVERSITIES



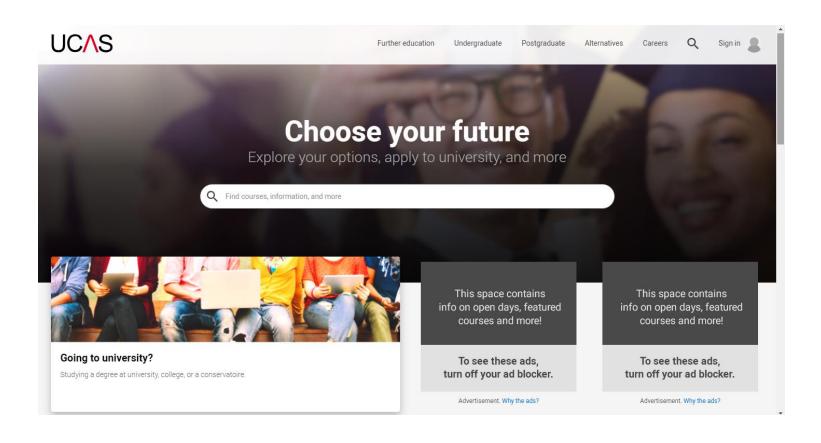
Progression Event (3/4th July 2025)

- * For two days students will have access to over 300 talks from universities, College staff and employers about what's on offer after college.
- * Each subject at college will arrange a range of talks for students to attend
- * Students devise their own programme to follow and choose 8 talks over the 2 days.
- * The Friday afternoon is another opportunity to visit an Employment and Careers fair at college.

Websites that might be informative

Sources of help and advice for Higher Education and Apprenticeships

UCAS website - www.ucas.com



Discover uni

Thinking about your uni choice	es?		
Search and compare undergrad	uate courses in the	UK	
Search by course name and/or institution	on		
Q Course name		How to use Discover Uni Find out how to get the most out of the wealth of information available on Discover Uni. Find out more	
Institution name $lacksquare$			
Search			
. • • •			for co

How to choose a course	How w	ill I pay for it?	****
How to choose a course et some tips on how to research and choose a	What you need to kr	ill I pay for it? now about applying for student st of living while at university.	

Open days.com

Open Day Search

Search to find out all that you need to know about open days at the university or college of your choice

Enter university name...

Search

Open Day Calendar

Alternatively, browse the university and college open day calendar

Advice

Want to know what goes on at open days? Check out the advice section for helpful tips and advice





Advice

Loads of advice how to find a university and on what to do at open days

Posters

Please tell your school or college about Opendays.com, click here to print a poster

Keep Updated

Sign up to our monthly newsletter and receive open day info straight to your inbox

Book now



Follow Us







Student Finance

www.gov.uk/student-finance/new-fulltime-students

How much you can get

The maximum amount you can get depends on where you live.

	2022 to 2023 academic year	2023 to 2024 academic year
Living with your parents	Up to £8,171	Up to £8,400
Living away from your parents, outside London	Up to £9,706	Up to £9,978
Living away from your parents, in London	Up to £12,667	Up to £13,022
You spend a year of a UK course studying abroad	Up to £11,116	Up to £11,427
If you're 60 or over on the first day of the first academic year of your course	Up to £4,106	Up to £4,221

If your course lasts longer than 30 weeks and 3 days, you could get extra money included as part of your maintenance loan. This is called a $\underline{\mathsf{Long}\ \mathsf{Course}}\ \underline{\mathsf{Loan}}$.

You can use the <u>student finance calculator</u> to estimate how much Maintenance Loan you'll get - it will also tell you if you're eligible for extra

Use the student finance calculator to estimate your maintenance loan

You'll have to pay back any loan you get.

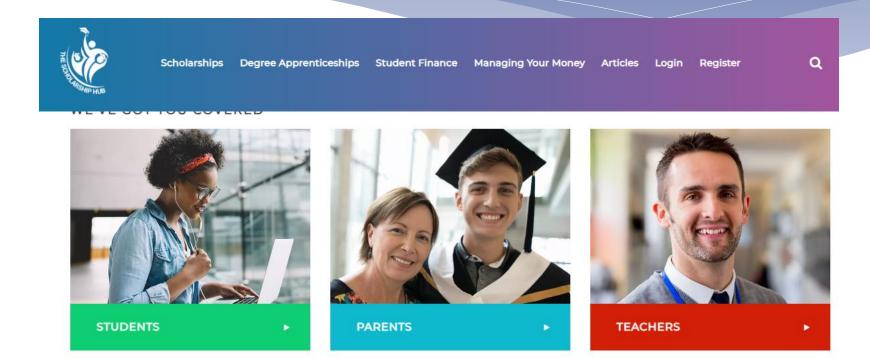
Find out how much you'll repay

Find out when you'll start repaying

and Check if you can get extra help

- ◆ Show
- 3 Prepare your application
 - Show
- 4 Apply
 - Show
- 5 Update your details if your circumstances change
 - Show
- 6 Make sure you can be paid
 - Show

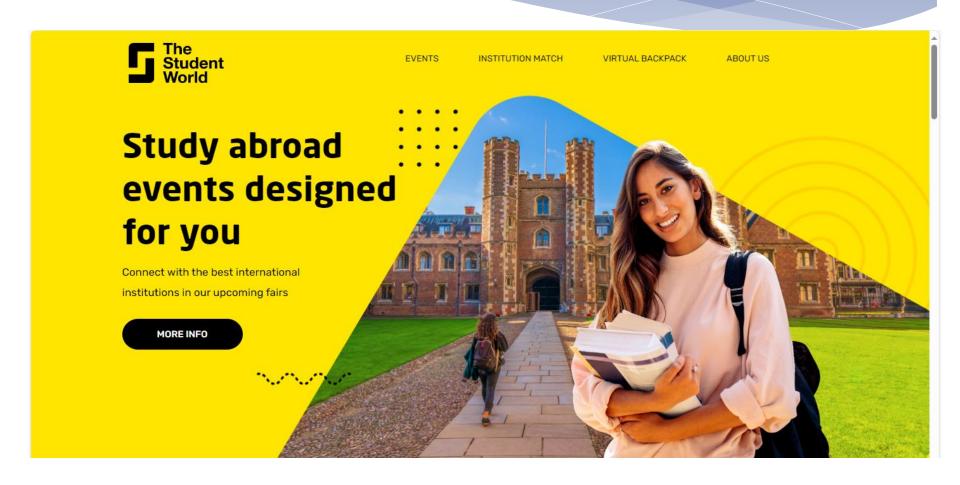
The Scholarship Hub



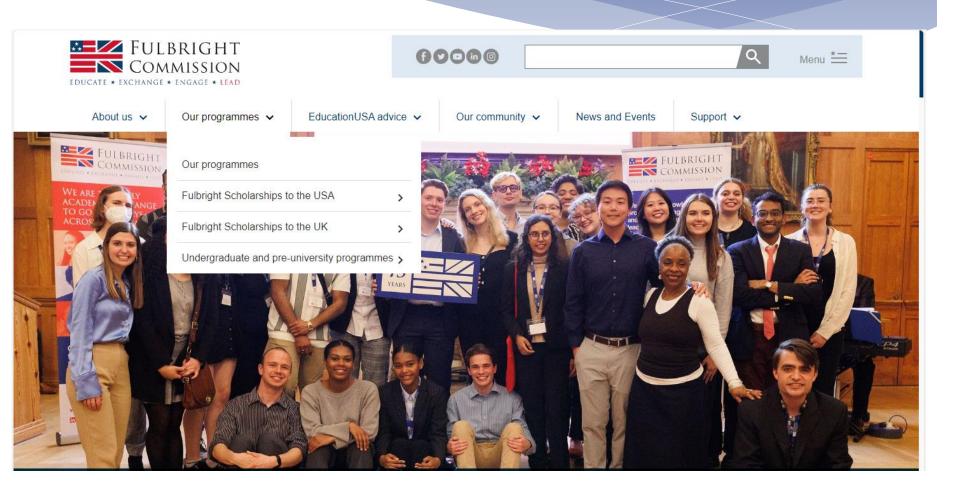
* https://www.thescholarshiphub.org.uk/

Study Abroad

The student world – fairs which have overseas universities attending



USA - Fulbright



StudyinEurope.eu







Study in Europe

Getting you ready to plan and complete higher education studies in Europe

Home Planning your studies -Opportunities ~ Country profiles

What's new? ▼

Resources ~

You are here: European Education Area / Study in Europe / Home



Scholarships and funding

Learn about where you can find European higher education scholarships and funding opportunities.

Where to find funding for your studies





Country profiles

Access information about national higher education systems, funding opportunities and visas in European countries covered by the Study in Europe project.

Choose a country to study in





Resources

Find answers to frequently asked questions about studying in Europe or get in touch

Explore the resources





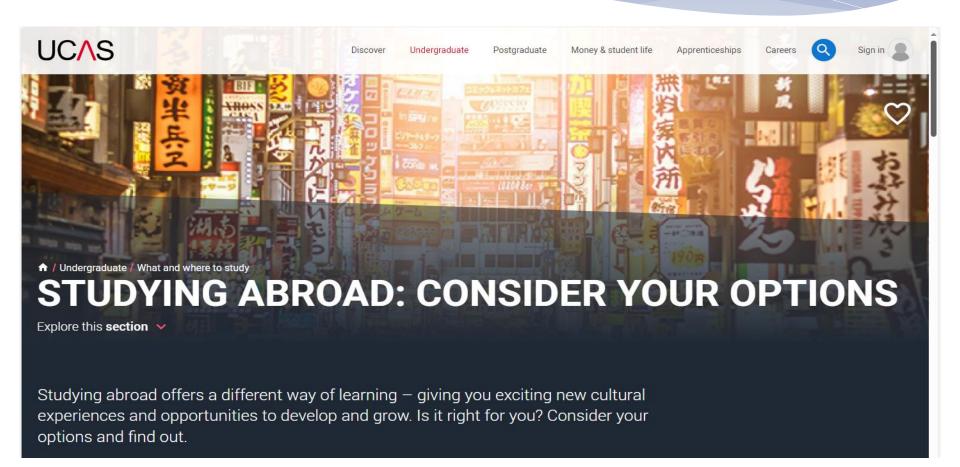
European higher education fairs

Attend a European higher education study fair to receive in-person advice about study and scholarship opportunities in Europe.

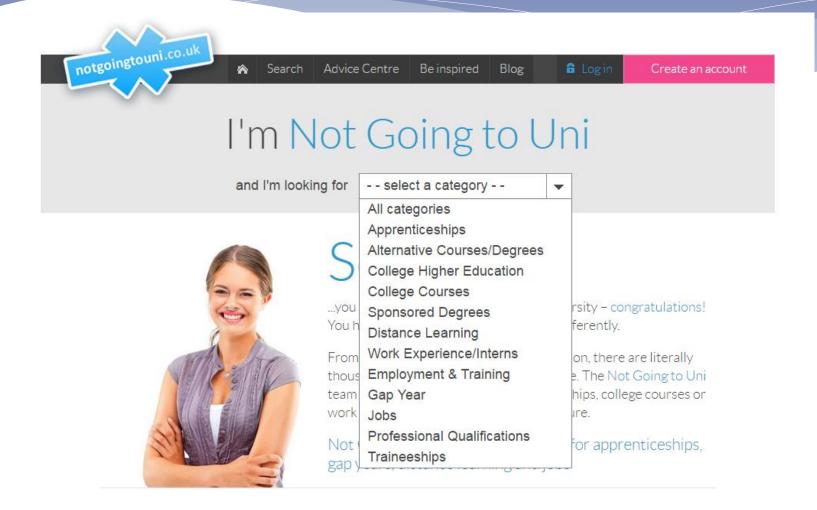
Attend a study fair



UCAS.COM



Alternatives to Higher Education



What can you do?

- *Support guidance
- * Reminders about deadlines
- * Encourage open day visits to universities
- * CV and Employability skills guidance
- * Help to find work experiences/shadowing opportunities